

NEW MEXICO STATE UNIVERSITY
SOIL, WATER AND AIR TESTING LAB
BOX 30003, DEPT. 3Q
LAS CRUCES, NM 88003

To: All Water System Owners/Operators

From: NMSU Swat Lab

Subject: Proper Lead and Copper Sampling

This information is to help you explain to your customer on properly collecting water samples for Lead and Copper analysis.

1. Make sure it is understood that the water must sit in the pipes for at least 6 hours. It must be the first water drawn from the tap without any loss.
 2. The entire bottle is filled at that the time of first draw.
 3. Sample must be returned to the lab within 14 days from the time the earliest sample was collected.
 4. Make sure customer fills out label with the following information: Time, Date, Location, (i.e. address and room) and Collectors Name.
 5. We will provide you with one request form. You are responsible for making copies. When you get ready to send in the samples make sure that there is one request form, properly completed, for each sample. Forms can be found on the WEB at <http://swatlab.nmsu.edu>.
 6. Fill in the form completely: In box 2 write "55000", in box 4 write "3", fill out boxes 5, 6, 7, 8, 9, 10 and 11. The address of the water system must be filled in box 13. In box 12 check Compliance and Grab, in box 16 check Distribution, in box 20 check SDWA Lead and Copper.
 7. Laboratory personnel is not responsible for picking up samples arriving by bus. Use alternative shipping methods such as, UPS or regular mail. Lead and copper samples do not need to be kept cold.
- *Optional: Your customers can fill out the information in boxes 9 and 10 on the request form, however, make sure you double check that information. It should match the information on the label.

If you have any questions please call (575) 646-4422.